



KSA PDPL TRAINING CERTIFICATION PROGRAM

A structured training pathway, from Foundational knowledge through to Advanced Practitioner expertise, designed to equip professionals with a comprehensive understanding of data protection compliance under the Kingdom of Saudi Arabia's Personal Data Protection Law (KSA PDPL).



CONTENTS

About Us	03
The Program	04
Foundation Certificate	05
Practitioner Certificate	06
Advanced Practitioner Certificate	07
Syllabus	08
Advanced Practitioner Journey	10



ABOUT US

We are two certified data protection experts from the UK with a combined 20 years of experience, specializing in UK, European, and GCC data protection frameworks. We hold IAPP and BCS Certifications as well as other qualifications.

We have delivered data protection training for government entities, large corporations and international charities in all sectors, from finance, health and education to tech and sales. We have also worked with small businesses.



We have developed this training program to guide learners from foundational to advanced levels of expertise. Our approach is based on real-world scenarios. The training is very interactive - we don't just teach theory and jargon - we teach you how to apply your knowledge, especially in the Practitioner Course.

We use interactive tools and hands-on activities to make learning both engaging and impactful, ensuring participants gain a practical understanding of the material.

THE PROGRAM

2-DAY FOUNDATION

Our two-day Foundation Certificate in data protection is ideal for beginners, offering a solid starting point for those with little to no prior knowledge.



3-DAY PRACTITIONER

Our three-day practitioner course is perfect for those with prior data protection experience or the Foundation Certificate. It provides an in-depth progression into advanced concepts and practical applications. You will learn how to run privacy program.

ADVANCED PRACTITIONER CERTIFICATE

This is an elite course for those wishing to prove their credentials beyond a doubt. You will have six months to research and produce a short essay. The real challenge is to pass an interview with the tutor on your essay and about data protection in general. Only then do you get this seal of approval.

FOUNDATION COURSE

ENTRY REQUIREMENTS

There are no entry requirements. While some familiarity with data protection law and a basic understanding of IT would be beneficial, they are not mandatory.



WHO IS IT FOR?

This course is designed for professionals who need to understand data protection specifically within the Kingdom of Saudi Arabia. It's ideal for individuals involved in managing personal data.

LEARNING OUTCOMES

Overview of principles, terminology, and the KSA PDPL structure

Lawful processing, accountability, and legal grounds for data handling

Data subject rights and responsibilities of controllers and processors

Data security, breach management, and third-party processing compliance

Cross-border data transfers, data retention, deletion, and DPIA policies

Local cultural considerations for data processing in Saudi Arabia

PRACTITIONER COURSE

ENTRY REQUIREMENTS

The entry requirements for this course are at least one year of experience in a data protection role or foundational knowledge demonstrated by a certificate. You must also present a valid photo ID on attendance to be issued with a certificate.



WHO IS IT FOR?

This course is suited for those with existing data protection duties in KSA or anyone looking to expand their foundational knowledge and understand practical applications of KSA data protection laws.

LEARNING OUTCOMES

Develop skills in risk assessment and mitigation for complex projects

Learn to conduct audits and manage compliance through risk registers

Manage data registers to meet KSA PDPL accountability requirements

Assess and mitigate third-party risks with a supplier management process

Handle data breaches and information requests effectively

Learn how to implement a full data protection and privacy program

ADVANCED PRACTITIONER CERTIFICATE



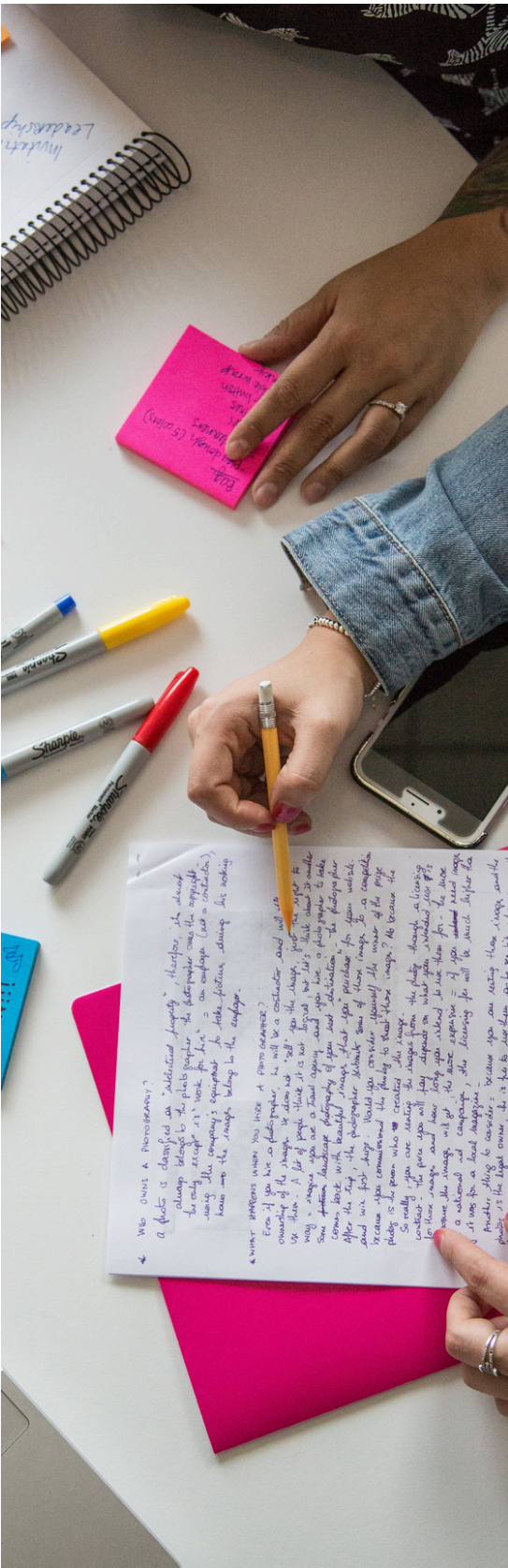
Step 1

For the advanced practitioner certificate, you'll conduct extensive research on a selected data protection topic, which involves exploring current trends, challenges, and best practices



Step 2

Your work and knowledge will then be examined during an interview with one of the tutors. If passed, your certificate will be evidence of a deep knowledge of the subject.



Day 1: Foundation	Objective	Key Points
Session 1: Introduction to Data Protection and KSA PDPL	Familiarize participants with the concept of data protection and the specific requirements of the KSA PDPL and Regulations	Risks, fines, regulatory framework, scope of KSA PDPL, definition of personal data
Session 2: Key Principles of KSA PDPL	Understand the foundational principles that govern personal data processing under KSA PDPL	Lawfulness, transparency, purpose limitation, accountability principles
Session 3: Legal Grounds for Processing Personal Data	Understand the lawful bases for processing personal data under KSA PDPL	Consent, contractual necessity, legal obligation, legitimate interests
Session 4: Data Subject Rights	Understand the rights of data subjects	Access rights, rectification, erasure, objection to processing
Session 5: Security and Data Breach Management	Highlight the importance of data security	Technical, administrative and organizational measures
Session 6: Third-Party Data Processing, Suppliers, and Sub-processors	Understand the responsibilities and compliance measures required when engaging third-party processors and sub-processors	Data processing agreements, due diligence requirements
Session 7: Compliance and Enforcement under KSA PDPL	Overview of enforcement mechanisms and penalties under KSA PDPL	Fines, penalties, proactive compliance strategies
Day 2: Foundation	Objective	Key Points
Session 1: Handling Personal Data in Your Environment	Understand what constitutes personal data in your environment	Categories of personal data, handling consent, lawful processing
Session 2: Cross-Border Data Transfers	Learn the legal requirements and safeguards necessary for transferring personal data outside Saudi Arabia	Restrictions for cross-border transfers, practical implications
Session 3: Policies and Monitoring Compliance	Learn how to develop and implement data protection policies and monitor compliance	Creating organization-specific policies, monitoring through audits
Session 4: Data Retention and Deletion Policies	Create and implement robust data retention and deletion policies	Legal requirements for data retention, best practices for safe deletion
Session 5: Data Protection Impact Assessments (DPIA)	Understand when and how to conduct DPIAs	Introduction to DPIAs, practical example in your environment
Session 6: Data Security and Cybersecurity	Learn about cybersecurity best practices and implementing measures	Safeguarding data, securing IT infrastructure, mitigating risks
Session 7: Cultural Sensitivity and Data Processing in Saudi Arabia	Respect local laws and cultural considerations while processing personal data	Processing data in Arabic, respecting cultural norms and values

Day 1: Advanced Practitioner	Objective	Key Points
Session 1: Advanced Data Protection Impact Assessments (DPIA)	Deepen the understanding of DPIAs with complex case studies	Risk assessment, mitigation strategies, DPIA for new projects
Session 2: Data Privacy Audits and Monitoring; creating and maintaining a risk register	Learn how to conduct internal audits and monitor compliance effectively	Audit processes, compliance monitoring techniques
Session 3: Data Register Development and Management	Understand how to document and maintain data registers as required under KSA PDPL	Importance of data register for accountability, updating records
Session 4: Managing Third-Party Risks (Vendors and Sub-Processors)	Develop a detailed vendor risk management process	Advanced third-party due diligence, contract requirements
Day 2: Advanced Practitioner	Objective	Key Points
Session 1: Implementing Advanced Data Security Measures	Enhance knowledge on implementing strong security measures	Encryption, access control, securing IT infrastructure
Session 2: Incident and Data Breach Response	Understand how to handle and respond to data breaches effectively	Detailed breach investigation and mitigation, reporting
Session 3: Data Protection by Design and Default	Embed privacy into the design of new systems and processes	Building privacy into new projects and updates
Session 4: Advanced Cross-Border Data Transfers	Dive deeper into cross-border transfer restrictions and safeguards	Adequacy decisions, contractual clauses, international data flows
Day 3: Advanced Practitioner	Objective	Key Points
Session 1: Policies and Procedures	Develop advanced data privacy policies for compliance	Writing and maintaining data protection policies
Session 2: Mock Data Protection Regulatory Inspection	Prepare for potential regulatory inspections and compliance checks	Preparing documentation, handling inquiries, compliance
Session 3: Building a Privacy Program and influencing stakeholders	How to build a practical program	What is a program; mission statements; resources and planning; building relationships; measuring success
Session 4: Revision, Recap, Further Learning Resources	How to keep learning	Resources and continuous learning and upskilling your organization

The highest
seal of PDPL
excellence

ADVANCED PRACTITIONER JOURNEY

Should you decide to pursue this certificate, you'll need to submit a 3,000 to 3,500-word essay within six months of completing the three-day practitioner course. You can select your own topic, but it must be agreed upon with us. This assignment will require extensive research, and we expect:



- a well-structured analysis that demonstrates a deep understanding of the topic.
- a clear and compelling argument backed by evidence from reputable sources.
- an exploration of various perspectives to offer a balanced view.
- thorough referencing and citation in line with academic standards.

Upon submission, you'll be invited to a 30-minute viva interview, where we'll discuss your work and assess your knowledge on additional data protection topics.

GET IN TOUCH



contact@gccdataprotection.co.uk



www.gccdataprotection.com



**GCC
DATA
PROTECTION**